



TENDER NOTICE

1.0 INTRODUCTION

The Open University of Kenya (OUK) is a public university established under the Universities Act, 2012 [Charter granted in 2023] to provide open and digital learning (ODL) education.

The Open University of Kenya invites interested and eligible firms to apply for registration and pre-qualification as suppliers of goods, works, and services for the 2026–2028 financial period under the following categories:

2.0 CATEGORY A: OPEN CATEGORIES

The following categories are open to all interested and eligible firms:

TABLE A – OPEN CATEGORIES (GOODS, SERVICES AND WORKS)			
S/No.	Category No.	Description of Goods, Works and Services	Eligibility
1	OUK/001/OP/2026–2028	Supply and Delivery of Computers, Laptops, UPS, Printers, Scanners, Mobile Devices and related ICT Equipment, Consumables, Supplies and Accessories	Open
2	OUK/002/OP/2026–2028	Supply and Delivery of Servers, Telephone Heads, Networking Equipment, Internet and other Telecommunication Equipment, Services and Spares	Open
3	OUK/003/OP/2026–2028	Supply and Delivery of Office Furniture, Fittings and Equipment	Open
4	OUK/004/OP/2026–2028	Supply and Delivery of Motor Vehicle Tyres, Tubes, Batteries and Accessories	Open
5	OUK/005/OP/2026–2028	Supply and Delivery of Electrical Items, Fittings and Electronic Equipment	Open
6	OUK/006/OP/2026–2028	Design, Supply, Delivery and Commissioning of Enterprise Business Systems including Enterprise Resource Planning (ERP), Bulk SMS and Electronic Payment Solutions	Open
7	OUK/007/OP/2026–2028	Supply and Delivery of Physical Books, Textbooks and E-Books	Open
8	OUK/008/OP/2026–2028	Provision of Insurance Services	Open
9	OUK/009/OP/2026–2028	Provision of Repairs and Maintenance of Computers, Laptops, Printers, Scanners, UPS and Telephone Devices	Open
10	OUK/010/OP/2026–2028	Provision of Teleconferencing, Cloud Video Conferencing, Photography, Videography, TV and Radio Infomercials, Live Streaming, Documentaries, Public Address Systems and related Services	Open
11	OUK/011/OP/2026–2028	Provision of Repairs and Servicing of Motor Vehicles, Spares and related Services	Open
12	OUK/012/OP/2026–2028	Provision of Service, Repair and Maintenance of Telecommunication Equipment, PABX Equipment, Air Conditioning and related Services	Open
13	OUK/013/OP/2026–2028	Provision of Software and Licenses	Open
14	OUK/014/OP/2026–2028	Provision of Security and Guard Services	Open
15	OUK/015/OP/2026–2028	Provision of Internet Services, WAN, Web Hosting, E-mail and related Services	Open
16	OUK/016/OP/2026–2028	Provision of Advertising and Creative Agency Services	Open
17	OUK/017/OP/2026–2028	Provision of Installation, Repair, Service and Maintenance of Telecommunication, PABX Equipment, LAN, CCTV and Access Control Systems	Open
18	OUK/018/OP/2026–2028	Provision of Hotel Accommodation, Conference Facilities, Seminar and other Events Management Services for various Regions in Kenya	Open
19	OUK/019/OP/2026–2028	Provision of Press and Publicity Services	Open
20	OUK/020/OP/2026–2028	Provision of Travel and Air Ticketing Services – Local and International	Open
21	OUK/021/OP/2026–2028	Provision of Major Works: Building Construction, General Civil Works, Electrical Works and Plumbing [NCA-registered Contractors]	Open
22	OUK/022/OP/2026–2028	Provision of Studies and Consultancy Services such as Baseline Surveys, Strategic Plans, Mid-Term Reviews, End-Term Reviews, Customer Satisfaction Surveys, Policies and related Studies/Consultancies	Open
23	OUK/023/OP/2026–2028	Provision of Asset Valuation and related Services	Open
24	OUK/024/OP/2026–2028	Provision of Professional Debt Collection Services	Open
25	OUK/025/OP/2026–2028	Provision of Consultancy on E-Learning and Online Systems	Open
26	OUK/026/OP/2026–2028	Provision of ICT Management Consulting, ICT Systems Audit and Training on ICT Security Solutions	Open
27	OUK/027/OP/2026–2028	Provision of Legal Services	Open
28	OUK/028/OP/2026–2028	Provision of External Audit Services by Registered Audit Firms [ICPAK Registered]	Open
29	OUK/029/OP/2026–2028	Provision of Event Management Services e.g. Tents, Chairs, Décor etc.	Open
30	OUK/030/OP/2026–2028	Provision of Catering Services	Open
31	OUK/031/OP/2026–2028	Supply and Delivery of Fuel, Oil, Lubricants and Liquefied Petroleum Gas	Open
32	OUK/032/OP/2026–2028	Supply and Delivery of Building Materials, General Hardware, Plumbing Materials, Pipes, Fittings and Water Storage Tanks	Open
33	OUK/033/OP/2026–2028	Supply, Delivery and Maintenance of Fire Fighting Equipment and Safety Gear	Open

34	OUK/034/OP/2026–2028	Supply and Delivery of Laboratory Equipment, Chemicals, Reagents and related Supplies	Open
35	OUK/035/OP/2026–2028	Supply, Installation, Testing, Commissioning and Maintenance of Generators and related Equipment	Open
37	OUK/037/OP/2026–2028	Provision of Land Survey, Geotechnical Surveys and related Services	Open
38	OUK/038/OP/2026–2028	Provision of Asset Tagging, Identification and Coding Services	Open
39	OUK/039/OP/2026–2028	Provision of Billboard Advertising, Outdoor Signage, Branding and related Services	Open

3.0 CATEGORY B: CATEGORIES RESERVED FOR AGPO GROUPS

Applicants under these categories **MUST** attach a valid AGPO Certificate:

TABLE B – RESERVED CATEGORIES (AGPO: YOUTH, WOMEN & PERSONS WITH DISABILITIES)			
S/No.	Category No.	Description of Goods, Works and Services	Eligibility
1	OUK/001/RES/2026–2028	Supply and Delivery of General Office Stationery	Reserved – AGPO (Youth, Women & PWDs)
2	OUK/002/RES/2026–2028	Supply and Delivery of Toners, Cartridges and related Printing Consumables	Reserved – AGPO (Youth, Women & PWDs)
3	OUK/003/RES/2026–2028	Supply and Delivery of Staff Uniforms, Graduation Gowns, Corporate Wear, Linen and related Equipment	Reserved – AGPO (Youth, Women & PWDs)
4	OUK/004/RES/2026–2028	Design, Supply and Delivery of Promotional Materials e.g. Umbrellas, Caps, T-Shirts, Bags, Pens, Banners, Flyers, Mugs etc.	Reserved – AGPO (Youth, Women & PWDs)
5	OUK/005/RES/2026–2028	Supply and Delivery of Crockery, Culinary and Kitchen Items	Reserved – AGPO (Youth, Women & PWDs)
6	OUK/006/RES/2026–2028	Supply and Delivery of Cleaning Materials e.g. Laundry Soap Powder, Detergents, Disinfectants etc.	Reserved – AGPO (Youth, Women & PWDs)
7	OUK/007/RES/2026–2028	Provision of General Printing Services	Reserved – AGPO (Youth, Women & PWDs)
8	OUK/008/RES/2026–2028	Provision of Fumigation and Pest Control Services	Reserved – AGPO (Youth, Women & PWDs)
9	OUK/009/RES/2026–2028	Provision of Cleaning, Laundry, Sanitary Services and Materials, and Garbage/Waste Collection	Reserved – AGPO (Youth, Women & PWDs)
10	OUK/010/RES/2026–2028	Provision of Courier Services, Car Hire and Leasing Services	Reserved – AGPO (Youth, Women & PWDs)
11	OUK/011/RES/2026–2028	Provision of Small Works, Repairs and Maintenance of Offices, Equipment, Electricals, Furniture and Fittings	Reserved – AGPO (Youth, Women & PWDs)
12	OUK/012/RES/2026–2028	Provision of Sign Language Interpretation Services	Reserved – AGPO (Youth, Women & PWDs)
13	OUK/013/RES/2026–2028	Supply and Delivery of Newspapers, Magazines and Periodicals	Reserved – AGPO (Youth, Women & PWDs)
14	OUK/014/RES/2026–2028	Supply and Delivery of Bottled Drinking Water and Soft Drinks	Reserved – AGPO (Youth, Women & PWDs)
15	OUK/015/RES/2026–2028	Supply and Delivery of Milk	Reserved – AGPO (Youth, Women & PWDs)
16	OUK/016/RES/2026–2028	Supply and Delivery of Sports Uniforms, Equipment and Accessories	Reserved – AGPO (Youth, Women & PWDs)
17	OUK/017/RES/2026–2028	Provision of Landscaping, Grounds Maintenance and Supply of Tree and Flower Seedlings	Reserved – AGPO (Youth, Women & PWDs)

6.0 OBTAINING THE PREQUALIFICATION DOCUMENTS

Complete sets of the prequalification documents may be downloaded from the University's website <https://ouk.ac.ke/index.php/tenders>.

Suppliers and service providers who meet the prequalification requirements are invited to submit their application documents in plain, sealed envelopes. Envelopes must clearly state the Category Number and Category Name and be deposited in the Tender Box at the Open University of Kenya, addressed to:

**The Vice-Chancellor,
The Open University of Kenya,
P.O. Box 2440 – 00606, Nairobi, Kenya
Konza Technopolis, 1st Floor Konza Complex**

Completed registration and prequalification documents, clearly marked with the "Tender No. & Tender Description" along with any additional information, must be deposited in the tender box at the Open University of Kenya [Konza Technopolis, 1st Floor Konza Complex] on or before **Thursday, 20th August 2026, by 11:30 AM East African Time**

Prequalification is open to all eligible firms and shall be conducted in a transparent, fair, equitable and competitive manner as required under Article 227 of the Constitution of Kenya, 2010 and the PPADA 2015 and canvassing shall lead to automatic disqualification.

**THE VICE-CHANCELLOR
THE OPEN UNIVERSITY OF KENYA**