

**NGAAF**National Government
Affirmative Action Fund**Empowering for Self-reliance****NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND MOMBASA**

P.O.BOX 89330-80100 MOMBASA

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NGAAF IS OPPOSITE MUNICIPAL COUNCIL STADIUM**INVITATION OF TENDER**

The National Government Affirmative Action Fund Mombasa wishes to invite Open Tender from eligible suppliers who will carry the following the below works

NO.	TENDER NAME	TENDER NO	DESCRIPTION	B I D BOND	ELIGIBILITY
1	THE NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND MOMBASA	NGAAF/SANITARY TOWELS/002/2025-2026	SUPPLY AND DELIVERY OF SANITARY TOWELS TO PUBLIC PRIMARY AND JUNIOR SECONDARY BY LOCAL MANUFACTURES AND AGPO GROUP(YOUTH WOMEN AND PWD)	120,000/=	OPEN TENDER

Tenderer Interested must meet the following category requirement, which should be supported by certified copies of requisite document which should be supported by certified copies of requisite documents during submission for consideration for further evaluation

1. Certificate of Registration/Incorporation
2. Copy of Valid Tax Compliance Certificate for the Firm
3. Copy of Valid KRA PIN/VAT Registration
4. Properly and dully filled Form of Tender; stamped and/or sealed, signed by authorized personnel
5. Properly and dully filled Tender Questionnaire stamped and/or sealed, signed by authorized personnel
6. Valid Cr12 from Registrar of Companies
7. Copy of identification of Company directors
8. Certificate of Independent determination should be dully filled stamped and signed by authorized personnel
9. Self-declaration of the tenderer dully filled stamped and signed by authorized personnel
10. Bid Bond from the Bank Financial Institution and Insurance companied approved by PPRA 120,000
11. Provide a dully filled, signed and stamped Declaration and Commitment to the code of ethics
12. Submitted the required number of copy i.e. **original copy** of the Tender, the number of copy shall be **One (1) hard copy**
13. Provide a **certified** copy of registration certificate as a Manufacturer from the Kenya Association of Manufacturers
14. Provide a **certified** copy of quality certification from Kenya Bureau of Standard (KEBS)
15. Proof of importation of raw materials for the past 12 months for the production of sanitary towels.
16. Proof of importation of raw materials for the past 12 months for the production of sanitary towels.
17. State the Litigation History of the Company (if any) both Court and Arbitration of cases

In addition to the above, the tenderer must show proof of the following

- a) Audited Accounts for the last three years 2023, 2024 and 2025
- b) Evidence of sound financial resources (Cash in hand or lines of credit or Overdraft indicating) 2,000,000/=

ALL BIDDERS MUST NOTE THE FOLLOWING

- Bind the document before dropping in the tender box
- Attach copies of supportive documents for all requirements above..
- Applications received after the closing date and time shall be rejected.
- The bid document should be serialized in the format1, 2, 3, 4.....
- The County Director National Government Affirmative has the right to reject any tender without giving reasons for rejection and not bind itself to accept the lowest or any tender. Canvassing in any form will lead to automatic disqualification.

NB: DETAILS OF THE ABOVE REQUIRED INFORMATION CAN BE DOWNLOADED FREE OF CHARGE FROM www.gaa.go.ke/all-tenders

- Price quoted must be net i.e. inclusive of all Government taxes expressed in Kenya Shillings and valid for 30 days after closing date.
- Completed set of tender documents, in plain sealed envelopes, clearly marked with the respective Tender Number, description and bearing the name and addressed to: -

**THE NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND MOMBASA
P.O.BOX 89330-80100 MOMBASA**

Tender Document Should be deposited in the Tender Box at the entrance of DEPUTY COUNTY COMMISSIONERS OFFICE MOMBASA **on or before 26TH JUNE 2026 AT 10.00AM**

Tenders will be opened immediately thereafter in the presence of tenderers / their representatives who choose to attend but must meet requirement of tender

**THE COUNTY DIRECTOR
NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND MOMBASA**