



COMMISSION FOR UNIVERSITY EDUCATION

EDUCATION REDHILL ROAD, OFF LIMURU ROAD, GIGIRI

Quality-Our Agenda

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VACANCIES

The Commission for University Education (CUE) established by the Universities Act Cap 210 Laws of Kenya is a state corporation mandated to assure quality of university education, training and research in Kenya. A beacon of excellence in the Kenyan university education landscape, the Commission is steadfastly upholding its mandate to promote, advance, and assure quality university education.

To achieve these objectives CUE seeks to recruit dynamic, result-oriented, competent and self-driven individuals for the positions listed below:

| S/NO | Job Position | No. of Vacancies | Grade | Ref. No | Terms |
|------|--|------------------|--------|-----------------|-------------------------|
| 1. | Corporation Secretary & Director Legal Services | 1 | CUE 2 | CUE/01/2026/001 | Contract |
| 2. | Director Internal Audit & Risk Assurance | 1 | CUE 2 | CUE/01/2026/002 | Contract |
| 3. | Deputy Director Corporate Communication & Public Relations | 1 | CUE 3 | CUE/01/2026/003 | Contract |
| 4. | Assistant Commission Secretary Programme Accreditation | 1 | CUE 4 | CUE/01/2026/004 | Permanent & Pensionable |
| 5. | Assistant Commission Secretary-Institutional Accreditation | 2 | CUE 4 | CUE/01/2026/005 | Permanent & Pensionable |
| 6. | Assistant Commission Secretary - Quality Assurance | 1 | CUE 4 | CUE/01/2026/009 | Permanent & Pensionable |
| 7. | Principal Librarian | 1 | CUE 4 | CUE/01/2026/006 | Permanent & Pensionable |
| 8. | Principal Planning Officer | 1 | CUE 4 | CUE/01/2026/007 | Permanent & Pensionable |
| 9. | Principal ICT Officer | 1 | CUE 4 | CUE/01/2026/008 | Permanent & Pensionable |
| 10. | Senior Office Administrator | 1 | CUE 5 | CUE/01/2026/010 | Permanent & Pensionable |
| 11. | Senior Programme Accreditation Officer | 2 | CUE 5 | CUE/01/2026/011 | Permanent & Pensionable |
| 12. | Senior Institutional Accreditation Officer | 1 | CUE 5 | CUE/01/2026/012 | Permanent & Pensionable |
| 13. | Senior Quality Assurance Officer | 3 | CUE 5 | CUE/01/2026/013 | Permanent & Pensionable |
| 14. | Senior Supply Chain Management Officer | 1 | CUE 5 | CUE/01/2026/014 | Permanent & Pensionable |
| 15. | Programme Accreditation Officer | 2 | CUE 6 | CUE/01/2026/015 | Permanent & Pensionable |
| 16. | Institutional Accreditation Officer | 2 | CUE 6 | CUE/01/2026/016 | Permanent & Pensionable |
| 17. | Library Accreditation Officer/Librarian | 1 | CUE 6 | CUE/01/2026/017 | Permanent & Pensionable |
| 18. | Quality Assurance Officer | 2 | CUE 6 | CUE/01/2026/018 | Permanent & Pensionable |
| 19. | Research Officer | 2 | CUE 6 | CUE/01/2026/019 | Permanent & Pensionable |
| 20. | Accountant | 1 | CUE 6 | CUE/01/2026/020 | Permanent & Pensionable |
| 21. | Senior Assistant Office Administrator | 2 | CUE 7 | CUE/01/2026/021 | Permanent & Pensionable |
| 22. | Senior Legal Assistant | 1 | CUE 7 | CUE/01/2026/022 | Permanent & Pensionable |
| 23. | Senior Records Management Assistant | 1 | CUE 7 | CUE/01/2026/023 | Permanent & Pensionable |
| 24. | Senior ICT Assistant | 1 | CUE 7 | CUE/01/2026/024 | Permanent & Pensionable |
| 25. | Senior Security Assistant | 1 | CUE 8 | CUE/01/2026/025 | Permanent & Pensionable |
| 26. | Corporate Communications Assistant | 1 | CUE 8 | CUE/01/2026/026 | Permanent & Pensionable |
| 27. | Human Resource & Administration Assistant | 1 | CUE 8 | CUE/01/2026/027 | Permanent & Pensionable |
| 28. | Accounts Assistant- Readvertisement | 1 | CUE 8 | CUE/01/2026/028 | Permanent & Pensionable |
| 29. | Driver | 3 | CUE 9 | CUE/01/2026/029 | Permanent & Pensionable |
| 30. | Office Assistant | 2 | CUE 10 | CUE/01/2026/030 | Permanent & Pensionable |

Details for each of the advertised positions and application procedures are available on the Commission's website www.cue.or.ke under careers.

Application Procedure

- Interested and qualified candidates who meet the above requirements are requested to make their applications **ONLINE** through the Careers portal available on CUE website.
- Shortlisted candidates will be expected to bring the original certificates for verification during the interview.

All applications to reach the Commission on or before **2nd June, 2026 at 5.00 p.m East Africa time.**

The Successful candidates will be required to provide the following documents before the award of offer in compliance with Chapter 6 of the Constitution of Kenya, 2010:

- Valid Certificate of Good Conduct from the Directorate of Criminal Investigations (DCI)
- Clearance from the Ethics and Anti-Corruption Commission (EACC).
- Tax Compliance Certificate from Kenya Revenue Authority (KRA).
- Clearance Certificate from the Higher Education Loans Board (HELB).
- Clearance Certificate from an approved Credit Reference Bureau (CRB).

For any enquiries, please contact the undersigned.

The Commission Secretary/ Chief Executive Officer
Commission for University Education
Red Hill Road, Off Limuru Road, Gigiri
P.O. Box 54999-00200 Nairobi, Kenya.

CUE is an All-Inclusive Employer. Any form of canvassing will lead to disqualification.

Only shortlisted candidates will be contacted
Note: Application will only be via the online link, hard copies shall not be considered.
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