



KIPRA ADVERTISEMENT FOR VACANCIES

Kenya Institute for Public Policy Research and Analysis (KIPRA) is a State Corporation established by an Act of Parliament – KIPRA Act No. 15 of 2006, with a primary mandate of providing quality policy advice to the Government of Kenya, and other key stakeholders by conducting policy research and analysis and through capacity building, in order to contribute to the achievements of national long term development objectives. The Kenya Institute for Public Policy Research and Analysis invites applications from qualified candidates for the following Forty-Seven (47) positions.

S/ No	Ref. No	Designation	Department/Division	Job Grade	No of Positions	Remarks
1.	HR/7/DID/2 025 /01	DIRECTOR INTEGRATED DEVELOPMENT	DIRECTORATE OF INTEGRATED DEVELOPMENT	2	1	Readvertisement
2.	HR/7/DMMF/2025 /02	DIRECTOR MACROECONOMICS, MODELLING AND FORECASTING	DIRECTORATE OF MACROECONOMICS, MODELLING AND FORECASTING	2	1	Advertisement
3.	HR/7/DCDP/2025 /37	DIRECTOR CAPACITY DEVELOPMENT, PARTNERSHIPS AND KNOWLEDGE MANAGEMENT	DIRECTORATE OF CAPACITY DEVELOPMENT, PARTNERSHIPS AND KNOWLEDGE MANAGEMENT	2	1	Advertisement
4.	HR/7/DSDG/2025 /38	DIRECTOR SOCIAL DEVELOPMENT AND GOVERNANCE	DIRECTORATE OF SOCIAL DEVELOPMENT AND GOVERNANCE	2	1	Advertisement
5.	HR/7/DDPCB/2025 /03	DEPUTY DIRECTOR POLICY CAPACITY DEVELOPMENT	CAPACITY BUILDING	3	1	Advertisement
6.	HR/7/DDGOV/2025 /04	DEPUTY DIRECTOR POLICY ANALYSIS (GOVERNANCE)	GOVERNANCE	3	1	Readvertisement
7.	HR/7/DDIESD/2025 /05	DEPUTY DIRECTOR POLICY ANALYSIS, INFRASTRUCTURE & ECONOMIC SERVICES DIVISION (IESD)	IESD	3	1	Readvertisement
8.	HR/7/DDMACRO/2025/06	DEPUTY DIRECTOR POLICY ANALYSIS (MACROECONOMICS)	MACROECONOMICS	3	1	Readvertisement
9.	HR/7/DDPROD/2025/07	DEPUTY DIRECTOR POLICY ANALYSIS (PRODUCTIVE SECTOR)	PRODUCTIVE SECTOR	3	1	Readvertisement
10.	HR/7/DDSOCIAL/2025/08	DEPUTY DIRECTOR POLICY ANALYSIS (SOCIAL SECTOR)	SOCIAL SECTOR	3	1	Readvertisement
11.	HR/7/DDPRQ/2025 /09	DEPUTY DIRECTOR POLICY ANALYSIS (PLANNING, RISK AND QUALITY MANAGEMENT)	STRATEGY AND PLANNING	3	1	Advertisement
12.	HR/7/DDTRADE/2025/10	DEPUTY DIRECTOR POLICY ANALYSIS (TRADE AND FOREIGN POLICY)	TRADE AND FOREIGN POLICY	3	1	Readvertisement
13.	HR/7/DDLS/2025/11	DEPUTY DIRECTOR, LEGAL SERVICES	LEGAL	3	1	Advertisement
14.	HR/DDIA/IA/12	DEPUTY DIRECTOR INTERNAL AUDIT	INTERNAL AUDIT	3	1	Advertisement
15.	HR/7/DDM/2025/39	DEPUTY DIRECTOR, MODELING	MODELLING	3	1	Advertisement
16.	HR/7/DPA/2025/40	DEPUTY DIRECTOR, PREDICTIVE ANALYTICS	PREDICTIVE ANALYTICS	3	1	Advertisement
17.	HR/7/DDGSG/2025 /41	DEPUTY DIRECTOR, GENDER AND SPECIAL GROUPS	GENDER AND SPECIAL GROUPS	3	1	Advertisement
18.	HR/7/DDND/2025/42	DEPUTY DIRECTOR, NUTRITION AND DIETETICS	NUTRITION AND DIETETICS	3	1	Advertisement
19.	HR/7/DDC/2025/43	DEPUTY DIRECTOR, COMMUNICATIONS	COMMUNICATIONS	3	1	Advertisement
20.	HR/7/DDICT/2025 /44	DEPUTY DIRECTOR, INFORMATION AND COMMUNICATION TECHNOLOGY	INFORMATION AND COMMUNICATION TECHNOLOGY	3	1	Advertisement
21.	HR/7/ADND/2025 /13	ASSISTANT DIRECTOR, NUTRITION & DIETETICS	NUTRITION AND DIETETICS	4	1	Advertisement
22.	HR/7/ADIESD/2025 /14	ASSISTANT DIRECTOR, POLICY ANALYSIS INFRASTRUCTURE & ECONOMIC SERVICES DIVISION (IESD)	IESD	4	2	Advertisement
23.	HR/7/ADMACRO/2025/15	ASSISTANT DIRECTOR, POLICY ANALYSIS (MACROECONOMICS)	MACROECONOMICS	4	1	Advertisement
24.	HR/7/PPAPRIV/2025/16	PRINCIPAL POLICY ANALYST (PRIVATE SECTOR)	PRIVATE SECTOR	4	1	Readvertisement
25.	HR/7/PPAPROD/2025/17	PRINCIPAL POLICY ANALYST (PRODUCTIVE SECTOR)	PRODUCTIVE SECTOR	4	1	Readvertisement

S/ No	Ref. No	Designation	Department/Division	Job Grade	No of Positions	Remarks
26.	HR/7/ADSOC/2025 /18	ASSISTANT DIRECTOR, POLICY ANALYSIS (SOCIAL SECTOR)	SOCIAL SECTOR	4	1	Advertisement
27.	HR/7/ADPQR/2025 /19	ASSISTANT DIRECTOR, PLANNING (Q & R)	PLANNING QUALITY AND RISK MANAGEMENT	4	1	Advertisement
28.	HR/7/PPATRADE/2025/20	PRINCIPAL POLICY ANALYST (TRADE AND FOREIGN POLICY)	TRADE AND FOREIGN POLICY	4	1	Advertisement
29.	HR/7/ADL2025/21	ASSISTANT DIRECTOR, LEGAL	LEGAL	4	1	Advertisement
30.	HR/7/ADIA/2025/22	ASSISTANT DIRECTOR, INTERNAL AUDIT	INTERNAL AUDIT	4	1	Advertisement
31.	HR/ADIESD/23	ASSISTANT DIRECTOR, HUMAN RESOURCE AND ADMINISTRATION	HUMAN RESOURCE AND ADMINISTRATION	4	1	Advertisement
32.	HR/ADHRMA/2025 /24	SENIOR POLICY ANALYST, GENDER & SPECIAL GROUPS	GENDER & SPECIAL GROUPS	5	1	Advertisement
33.	HR/7/SPAGSG/2025 /25	SENIOR PARTNERSHIPS OFFICER	PARTNERSHIPS	5	1	Advertisement
34.	HR/7/SPOP/2025 26	PRINCIPAL ADMINISTRATION OFFICER	ADMINISTRATION	5	1	Advertisement
35.	HR/7/PAOA/2025/27	PRINCIPAL OFFICE ADMINISTRATOR	OFFICE OF EXECUTIVE DIRECTOR	5	1	Advertisement
36.	HR/7/POA/2025/45	POLICY ANALYST, NUTRITION & DIETETICS	NUTRITION & DIETETICS	6	1	Advertisement
37.	HR/7/PAND/2025 /29	SENIOR STATISTICIAN	STATISTICIAN DIVISION	6	1	Advertisement
38.	HR/SS/2025/31	SENIOR SUPPLY CHAIN MANAGEMENT OFFICER	SUPPLY CHAIN MANAGEMENT	6	1	Advertisement
39.	HR/SSCMO/2025/32	SENIOR OFFICE ADMINISTRATOR	OFFICE OF EXECUTIVE DIRECTOR	6	1	Advertisement
40.	HR/SOA/2025/30	SENIOR ASSISTANT OFFICE ADMINISTRATOR	DIRECTORATE CORPORATE SERVICES	6	1	Advertisement
41.	HR/SAOA/2025/33	ICT OFFICER II/I	INFORMATION COMMUNICATION TECHNOLOGY	7	2	Advertisement
42.	HR/ICTO/2025/34	SUPPLY CHAIN MANAGEMENT ASSISTANT	SUPPLY CHAIN MANAGEMENT	7	1	Advertisement
43.	HR/7/SCMA/2025 /35	LEGAL OFFICER II	LEGAL SERVICES	8	1	Advertisement
44.	HR/7/LO/2025/28	ACCOUNTANT II	FINANCE AND ACCOUNTS	8	1	Advertisement
45.	HR/7/A/2025/46	SENIOR OFFICE ASSISTANT	HUMAN RESOURCE AND ADMINISTRATION	9	1	Advertisement
TOTAL POSITIONS					47	

The public is notified of the following:

- Detailed job descriptions, requirements, and how to apply are available on the website <https://recruitment.kippra.or.ke/>
- All applications **MUST** be received on or before **Tuesday, 21st April 2026 by 11:59:00 hrs.**
- KIPRA is an equal-opportunity employer. Persons with disability, females, marginalized and minorities are encouraged to apply.
- There are **NO** fees charged by KIPRA for any application for these positions.
- Canvassing for any of these positions will result in the disqualification of the candidate.
- ONLY** shortlisted candidates will be contacted and will be required to present originals of the following documents during the interviews.
 - National Identity Card.
 - Academic and Professional Certificates and transcripts.
 - Any other supporting documents and testimonials.
 - Memberships to relevant professional bodies and associations (**where applicable**).
 - Evidence of publications where required.
- The Successful candidates and will be required to avail the following documents.
 - Clearance from Higher Education Loans Board.
 - Clearance from Directorate of Criminal Investigations (**Police Clearance Certificate**).
 - Printed Online Self-Declaration Application Acknowledgement Receipt or a self-Declaration Form duly stamped by the Ethics and Anti-Corruption Commission.
 - Clearance from Kenya Revenue Authority (**Tax Compliance Certificate**).
 - Clearance from a Registered Credit Reference Bureau.

Applicants are requested to submit a cover letter, CV, copies of certificates & testimonials, All applications should be sent through the recruitment portal (**link provided in section 1 above**).

Applications to be addressed to:

**The Board Chairperson,
The Kenya Institute for Public Policy Research and Analysis,
Upper Hill, Bishop Gardens Towers, 2nd Floor Bishop Road,
P.O. Box 56445, Nairobi, 00200 City Square, Tel: 2719933/4, Fax 2719951 Nairobi, Kenya.**

Late applications will not be accepted, and ONLY shortlisted candidates will be contacted.

Persons with disabilities are encouraged to apply.

KIPRA is an equal opportunity employer.

