

**NG-CDF RONGAI
RONGAI SUB-COUNTY
P.O BOX 12848-20100
NAKURU**

DATE: 23/03/2026

INVITATION TO TENDER

NG-CDF RONGAI invites sealed tenders from interested bidders for the following work;

No.	Tender no.	Tender description	Tender security (KSH)	Registration requirement	category
1.	NG-CDFRONGAI/STATIONERY/01/2026-2027	Supply and delivery of office stationeries and office common user items	NONE		FRAMEWORK AGREEMENT (CALL OFF)

Qualified and interested tenderers may obtain further information and inspect the tender document during office hours 0900 -1500hrs at the address given below for any further clarification contact **0727679471 upon payment of 1000 Kenyan shillings OR download from PPIP portal tenders.go.ke for free or <https://www.mygov.go.ke/>.**

Bidders are advised to **STRICTLY** follow the instructions of tender documents

Price quoted should be net inclusive of all taxes including the , public procurement capacity building Levy (0.03%)and the prices quoted must be in Kenya shillings and shall remain valid for 120 days from the closing date of tender.

The tenderer shall **chronologically serialize all pages** of the tender document submitted.

Interested applicants MUST attach;

1. Complete confidential business questionnaire in full signed and stamped.
2. Complete form of tender in full signed and stamped.
3. Company registration certificate/ Incorporation certificate
4. A valid and current AGPO Certificate
5. Valid Copy of the CR12/CR14 certificate and copies of national identity cards (both sides)/ passport documents of all the directors, (updated within the last 12 months)
6. A valid and current tax compliance certificate and PIN certificate
7. A valid single business permit
8. Serialization of the tender document
9. Provide proof of financial capability Either Attach authenticated and certified audited accounts for the last 3 years for the Limited Companies or Certified and Valid copies of bank statements for the last Six Months (certified by the respective bank) or a Bank Letter.
10. Duly filled self-declaration form the tenderer will not engage in corrupt practices.
11. Duly filled self-declaration form that the tenderer is not debarred from practicing procurement.

Completed tender document are to be **enclosed in a plain sealed envelopes marked with tender name and reference number** be deposited in the tender box located outside the **NG-CDF RONGAI OFFICE** so as to be received on or before **THURSDAY 09TH APRIL ,2026 at 10:00 A.M**

Tender will be opened immediately thereafter in the presence of the tenderers or their representatives whom may choose to attend at NG-CDF RONGAI boardroom.

Late tenders will be rejected.

Addresses for obtaining further information and for purpose of purchasing tender documents are as below;

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