



## VACANCY ANNOUNCEMENT

The Kenya Universities and Colleges Central Placement Service is a State Corporation established under the Universities Act, of 2012 to coordinate the placement of Government-sponsored students to universities and colleges, among other functions.

**The Placement Service invites applications for the following positions:**

No.	Position	Grade	No. of Vacancies
1.	Deputy Director, Legal Services	KUCCPS 03	1
2.	Principal Planning, Risk and Quality Assurance Officer	KUCCPS 05	1
3.	Principal Internal Auditor	KUCCPS 05	1
Total			3

A detailed description of the positions and application instructions are available on the Placement Service website [www.kuccps.ac.ke](http://www.kuccps.ac.ke).

Applications **MUST** be submitted online through the Placement Service Careers Portal **[careers.kuccps.net](http://careers.kuccps.net)**. Interested applicants are required to create their profiles, duly fill out the **online application form, and attach copies of their CVs, academic certificates, and testimonials** before submitting their applications.

The application deadline is **2<sup>nd</sup> June, 2025 at 5.00 pm.**

**SUCCESSFUL** candidates will be expected to fulfill the requirements of Chapter Six of the Constitution of Kenya 2010 by providing: Police Clearance Certificate from the Directorate of Criminal Investigations; a Clearance Certificate from the Higher Education Loans Board; a Tax Compliance Certificate from the Kenya Revenue Authority; Clearance from the Ethics and Anti-Corruption Commission; and a Report from an Approved Credit Reference Bureau.

***The Placement Service is an equal-opportunity employer. Persons with disabilities, women, and applicants from marginalized regions are encouraged to apply.***

***Canvassing will lead to automatic disqualification.***

**CHIEF EXECUTIVE OFFICER**