



VACANCY ANNOUNCEMENT

The Kenya Universities and Colleges Central Placement Service is a State Corporation established under the Universities Act, of 2012 to coordinate the placement of Government-sponsored students to universities and colleges, among other functions.

The Placement Service invites applications for the following positions:

No.	Position	Grade	No. of Vacancies
1.	Deputy Director, Legal Services	KUCCPS 03	1
2.	Principal Planning, Risk and Quality Assurance Officer	KUCCPS 05	1
3.	Principal Internal Auditor	KUCCPS 05	1
Total			3

A detailed description of the positions and application instructions are available on the Placement Service website www.kuccps.ac.ke.

Applications MUST be submitted online through the Placement Service Careers Portal careers.kuccps.net. Interested applicants are required to create their profiles, duly fill out the **online application form, and attach copies of their CVs, academic certificates, and testimonials** before submitting their applications.

The application deadline is **2nd June, 2025 at 5.00 pm**.

SUCCESSFUL candidates will be expected to fulfill the requirements of Chapter Six of the Constitution of Kenya 2010 by providing: Police Clearance Certificate from the Directorate of Criminal Investigations; a Clearance Certificate from the Higher Education Loans Board; a Tax Compliance Certificate from the Kenya Revenue Authority; Clearance from the Ethics and Anti-Corruption Commission; and a Report from an Approved Credit Reference Bureau.

The Placement Service is an equal-opportunity employer. Persons with disabilities, women, and applicants from marginalized regions are encouraged to apply.

Canvassing will lead to automatic disqualification.

CHIEF EXECUTIVE OFFICER