

Career Opportunities

The Kenya Revenue Authority (KRA) is the National Revenue Collection Agency for the Government of Kenya. Our Vision is: **“An agile Tax And Customs Revenue Agency facilitating voluntary compliance for all.”**

KRA is seeking to recruit results-oriented, self-driven, dynamic, and experienced individuals with high integrity to fill the following positions:

No.	VACANCY	VACANCY REF.
1.	Assistant Manager - Business Application Support – Customs & Border Control (C&BC)	AM/BA/5/25
2.	Assistant Manager – System Administration	AM/SA/5/25
3.	Assistant Manager – Large & Medium Taxpayers (LMT) and Micro & Small Taxpayers (MST) Projects	AM/P/5/25
4.	Assistant Manager – Capacity Management & Business Continuity	AM/CB/5/25
5.	Assistant Manager – Cyber Security Operations Centre	AM/CS/5/25
6.	Assistant Manager - Cloud Architecture & Technology Platform	AM/CA/5/25
7.	Assistant Manager – Data Governance	AM/DG/5/25
8.	Assistant Manager – Business Intelligence Platform Engineering	AM/BI/5/25
9.	Assistant Manager - Service Desk	AM/SD/5/25
10.	Assistant Manager – Library, User Services & Awareness	AM/LB/5/25

Detailed Job descriptions are posted on the KRA website.

Interested candidates are requested to visit KRA website at <https://www.kra.go.ke/careers> for full job descriptions and specifications and submit online applications for **Vacancies No. 1- 9** by **2nd June, 2025** and **Vacancy No. 10** by **9th June, 2025** 23:59hrs.

Please Note:

- It is a criminal offence to present fake certificates/documents and to include incorrect information in the application.
- Canvassing, falsifying or misrepresentation of qualifications will lead to automatic disqualification.
- Only shortlisted and successful applicants will be contacted.
- KRA is committed to affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **People with disabilities, the marginalized and the minorities are therefore encouraged to apply.**
- KRA does not charge any application, processing, interviewing, or any other fee at any stage of the recruitment process.

Additional Requirements:

Successful candidates will be expected to present the following in line with Chapter Six of the Constitution: -

- Valid certificate of good conduct from the Directorate of Criminal Investigations.
- Valid clearance certificate from Higher Education Loans Board (HELB).
- Valid tax compliance certificate from Kenya Revenue Authority (KRA).
- Current report from an approved Credit Reference Bureau (CRB).

Application Guidelines

Registration:

- Go to <https://erecruitment.kra.go.ke/login> and then click on the **‘Register’** button to start the application process. Use your personal/private email address (non-work email) to register.
- After registration, you will receive an email enabling you to confirm your email address and complete your registration.

Log on:

- After registration go to <https://erecruitment.kra.go.ke/login>
- Key in your username and password then click on **‘Log in’** to access your account.
- After successful log in, the system will open the **‘Applicant Cockpit’**.

Candidate Profile (To create or update applicant detail):

- On the **‘Applicant Cockpit’** page, go to the tab **‘Candidate Profile’**.
- Click on **‘My Profile’** to create and update your profile (**Attach documents in PDF format**).
- Follow the instructions to complete your profile.
- The process will end by clicking the tab **“Overview and Release”**.
- Ensure you click the check box on the page to complete the profile.

Application process:

- To view the open job postings, click on the tab **‘Employment Opportunities’** on the **‘Applicant Cockpit’** page.
- Under the heading **‘Job Search’** click the **‘Start’** button to view all available vacancies.
- Click on the Job posting to display the details of the position.
- To apply for the position, click **‘Apply’** button at the top of the page.
- Follow the instructions to complete and submit your application.
- Kindly note that all mandatory fields must be completed.
- To complete the process of application, click the **‘Send Application Now’** button after reviewing and accepting the **‘Data Privacy Statement’**.

In case of any challenge or issues, please send your email query to kracareers@kra.go.ke

Apply for Tax Amnesty now!

www.kra.go.ke