

CENTRAL RIFT VALLEY WATER WORKS DEVELOPMENT AGENCY

VACANCY ANNOUNCEMENT

Central Rift Valley Water Works Development Agency (CRVWWDA) is one of the nine (9) Water Works Development Agencies established on 3rd May, 2016 as per the provisions of Article 65 of the Water Act 2016 through Legal Notice No. 27 of 26th April, 2019 by the Cabinet Secretary Ministry of Water & Sanitation.

The Agency is seeking to recruit self-driven, result oriented, highly motivated and qualified Kenyan citizens to fill the following vacant positions:-

SNO.	Job Title	Job Grade	Job Ref	Posts
1	General Manager Infrastructure Development & Management	CRV 2	CRVWWDA/GMIDM / 01/2024/25	1
2	Principal Engineer (Civil)	CRV 5	CRVWWDA / PE / 02/2024/25	2
3	Engineer I (Civil)	CRV 7	CRVWWDA/EI/03/2024/25	3
4	Engineer II (Civil)	CRV 8	CRVWWDA/E II/04/2024/25	6
5	Inspector Water Engineering III	CRV 9	CRVWWDA /IWE/05/2024/25	3
6	Sociologist II	CRV 8	CRVWWDA / SO/ 06/2024/25	1
7	Senior Accountant	CRV 6	CRVWWDA / SA/ 07/2024/25	1
8	Accounts Assistant II	CRV 8	CRVWWDA / AA/ 08/2024/25	1
9	Senior Administrative Officer	CRV 6	CRVWWDA / SA0/ 09/2024/25	1
10	Senior Office Administrator	CRV 6	CRVWWDA / SOA/ 10/2024/25	1
11	Water Quality Officer II	CRV 8	CRVWWDA / WQO/ 11/2024/25	1
12	Land Economist II	CRV 8	CRVWWDA /LE /12/2024	1
13	Office Assistant III	CRV12	CRVWWDA /OA/13/2024/25	1
14	Corporate Communications Assistant III	CRV 9	CRVWWDA /CCA/14/2024/25	1
15	Corporate Communications Officer	CRV 8	CRVWWDA /CCO/15/2024/25	1
16	Hydro-Geologist II	CRV 8	CRVWWDA /HG/16/2024/25	1
17	Records Management Officer II	CRV 8	CRVWWDA/RMO/17/2024/25	1
18	Partnership & Resource Mobilization Officer	CRV 8	CRVWWDA/PRMO/18/2024/25	1
19	Principal Partnership and Resource Mobilization Officer	CRV 5	CRVWWDA/PPRM0/19/2024/25	1
20	Senior Legal Officer	CRV 6	CRVWWDA/SLO/20/2024/25	1
21	Senior Internal Auditor	CRV 6	CRVWWDA/SIO/21/2024/25	1
22	Partnership & Corporate Planning Officer	CRV8	CRVWWDA/PCPO/22/2024/25	1
23	Supply Chain Management Assistant I	CRV 7	CRVWWDA /SCMA /23/2024/25	1
24	Supply Chain Management Officer II	CRV 8	CRVWWDA/SCMO /24 /2024/25	1
25	Information Communication Technology Assistant II	CRV 8	CRVWWDA /ICTA/25/2024/25	1
26	Driver III Job Grade	CRV 11	CRVWWDA / D/ 26/2024/25	4
27	Driver I	CRV 9	CRVWWDA /DI/25/2024/25	1

Visit the Agency's website: www.crvwwda.go.ke for full details of the advertised position.

Application process

Interested and qualified persons are requested to submit their applications together with their current curriculum vitae, copies of academic and professional certificates and testimonials.

Method of application

Applicants for the management positions at Job Grade CRV 2 are asked to address their applications with a clear job reference to;

**The Chairman,
Central Rift Valley Water Works Development Agency,
P.O Box 2451- 20100,
NAKURU**

Applicants for positions at Job Grade CRV 5 to CRV 12 are asked to address their applications with a clear job reference to;

**The Chief Executive Officer,
Central Rift Valley Water Works Development Agency,
P.O Box 2451- 20100,
NAKURU**

All applications must be submitted in **hard copies only**. The applications must be sent so as to be received on or before 5.00pm (East African time) on **29th May, 2025**.

NOTES:

Only the shortlisted candidates will be contacted for interviews.

- Successful candidates will be required to avail the following documents at the point of receiving the job offer;
 - Certificate of good conduct/Police clearance from the Directorate of Criminal Investigations;
 - Clearance Certificate from the Higher Education Loans Board(HELB);
 - Tax compliance certificate from the Kenya Revenue Authority;
 - Clearance from the Ethics and Anti-Corruption Commission; and
 - Report from an approved Credit Bureau Clearance from a reputable Credit Reference bureau.
- It is an offence to include incorrect or misleading information in the applications as per the provisions of the Public Officers Ethics Act, 2003.

The Agency is an equal opportunity employer and encourages all qualified persons including youth, women, and persons living with without sacrificing merit People with Disability and persons from minority groups to apply.

Any form of canvassing will lead to automatic disqualification.