



**SPECIFIC PROCUREMENT NOTICE (SPN)
INVITATION FOR BIDS
MINISTRY OF ENVIRONMENT, CLIMATE CHANGE & FORESTRY
KENYA FOREST SERVICE
GREEN ZONES DEVELOPMENT SUPPORT PROJECT-PHASE II**

**PROCUREMENT OF TREE SEEDLINGS BIODEGRADABLE POTTING BAGS
Date 29th October 2024
Loan No:2100150040546**

1. This Invitation for Bids follows the General Procurement Notice (GPN) for this Project that appeared in United Nations Development Business (UNDB) online on **18th December 2018**.
2. The Government of Kenya has received a loan from African Development Bank to finance the Green Zones Development Support Project-Phase II and intends to apply part of the proceeds for procurement of tree seedlings biodegradable potting bags.
3. Kenya Forest Service now invites sealed bids from eligible bidders for the underlisted tender; -

TENDER NO.	ITEM DESCRIPTION	ELIGIBILITY	TENDER CLOSING DATE
KFS/TEND/GZDSP II/001/2024-2025 LOT 1	Lot 1: Twenty million (20,000,000) units of length 4" width by 6" length 250 gauge, biodegradable potting bags black colour	Open Competitive Bidding (OCB)	19 th November 2024
KFS/TEND/GZDSP II/002/2024-2025 LOT 2	Lot 2: Twenty million (20,000,000) units of 3" width by 5" length 250 gauge, biodegradable potting bags black in colour		
KFS/TEND/GZDSP II/002/2024-2025 LOT 3	Lot 3: Fifteen million (15,000,000) units of 5" width by 8" length 250 gauge, biodegradable potting bags black in colour		

4. The procurement will entail single bid for one or more lots listed above, while the award will be made per lot.
5. Interested eligible bidders may obtain further information from and inspect the bidding documents at the **Supply Chain Management Department at Kenya Forest Service Headquarters, Karura, off-Kiambu Road, P.O. Box 30513-00100 Nairobi, Kenya and Telephone 020-2397660/020-8023042** during the office hours from 08:00am to 05:00pm (East African Time) on weekdays i.e. Monday to Friday excluding lunch hour (**1300 – 1400 hrs**) and public holidays.
6. Complete set of bidding documents may be obtained by interested bidders upon payment of non-refundable fee of **Kshs 1000 (Kenya shillings One Thousand only)** in cash or bankers' cheque payable to the Director, Kenya Forest Service. The document can also be downloaded from Kenya Forest Service website www.kenyaforestservice.org or from the Public procurement Information portal tenders.go.ke free of charge. Those who download the tender document and intend to submit a bid are required to submit their particulars to the Supply Chain Management Department's Office for records and for the purpose of receiving any further tender clarification and/or addendums.
7. The provisions in the Instruction to Bidders and in the General Conditions are those of the African Development Bank Standards Bidding Document for Procurement of Goods.
8. Completed Bid Documents should be enclosed in plain sealed envelope, marked with the Tender Number and Name and be deposited in the Tender Box at **Kenya Forest Service Headquarters**, reception area on or before **11:00 am East African Time on 19th November 2024** and must be accompanied by a Bid security of at least **2% of the bid offer price** in the form of **Bank Guarantee or an authorized insurance** firm with a bid validity period of 156 days from submission date.
9. Bids will be opened in the presence of bidders' representative who choose to attend at **11.05 East African Time on 19th November 2024** at the Kenya Forest Service Headquarters Boardroom located in Karura off Kiambu road.
10. The address referred to above is:

**Chief Conservator of Forests
Kenya Forest Service Headquarters,
Karura, off-Kiambu Road,
P.O. Box 30513 00100 Nairobi
Tel: +254 020-2397660/020-8023042
Email: director@kenyaforestservice.org**

