



KENYA  
WILDLIFE  
SERVICE



## INVITATION TO TENDER

KWS is inviting interested and eligible national candidates to tender for the following:

| NO. | TENDER REFERENCE NO.            | TENDER NAME  | ELIGIBILITY | BID SECURITY |
|-----|---------------------------------|--|-------------|--------------|
| 1.  | KWS/ONT/ADMIN/34/<br>2024-2025  | PROVISION OF GROUP LIFE<br>ASSURANCE SERVICE FOR YEARS<br>2024/2025,2025/2026                    | OPEN TO ALL | 500,000.00   |
| 2.  | KWS/ONT/ADMIN/35/<br>2024-2025, | GENERAL AND LIFE INSURANCE<br>BROKERAGE SERVICES<br>(POLICIES FOR YEARS-<br>2024/2025, 2025/2026 |             | 1,000,000.00 |

Tender documents containing detailed specifications and requirements can be downloaded for free at the KWS website; [www.kws.go.ke](http://www.kws.go.ke) and the Public Procurement Information Portal; <https://www.tenders.go.ke/> website; Interested candidates may seek further information from the Procurement office at KWS Headquarters between 8am -1pm & 2pm - 5pm during weekdays, **Tel. 020-2379407-15 Cell: 0726610508/9**, or email: [hps@kws.go.ke](mailto:hps@kws.go.ke).

All clarifications and/or amendments will be published on the KWS website and tenderers are required to check for any addendums or amendments in the course of the bidding period before the closing date.

An original tender Security must accompany all Tenders indicated above and be valid for **126 days** from the date of tender opening, in the form of a bank guarantee from a reputable bank recognized by the Central Bank of Kenya or an Insurance Company payable to the Director General Kenya Wildlife Service. (Self-insured tender securities are not allowed)

The completed bids in plain sealed envelopes marked with the tender reference number and tender name shall be deposited into the Tender Box located at the entrance of Main Reception, KWS Headquarters, Langata Road P.O. Box 40241, Nairobi on or before **Thursday 18<sup>th</sup> October 2024 at 11.30 am**.

Tenders shall be opened immediately thereafter in the presence of bidders' representatives who wish to attend at the KWS Vet Board Room.

Further information is available at [www.kws.go.ke](http://www.kws.go.ke) and the PPIP portal; [https://www.tenders.go.ke/website](https://www.tenders.go.ke/)

**DIRECTOR GENERAL**