



JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

P.O. BOX 62000 - 00200, CITY SQUARE, NAIROBI, KENYA.

Office of the Registrar (Academic Affairs)

E-mail: registrar@aa.jkuat.ac.ke

JKUAT 43RD GRADUATION CEREMONY

This is to inform all candidates who qualified for the conferment of degrees and the award of diplomas and certificates of **Jomo Kenyatta University of Agriculture and Technology** during the **2023/2024 academic year** that there will be a Graduation Ceremony on **Friday, 29th November 2024 from 8.00. am** at the Graduation Square, at the Main Campus, Juja. The information regarding preparations for the ceremony is detailed below:

(i) Examination Results

The results of examinations sat in the **2023/2024 academic year** will be available from the offices of the respective Deans/Directors of Schools/Campuses/Institutes during working hours. **Qualified candidates should confirm the inclusion of their names in the graduation list with their respective Deans/Directors, latest Monday, 4th November 2024.**

(ii) Confirmation of the order of names

The list of graduands for the Graduation Ceremony will be available on the website www.jkuat.ac.ke. To avoid any penalties, all candidates should confirm the order and correctness of spelling of their names as they should appear on their certificates from **Monday, 4th November 2024**. This confirmation will be done through filling in the relevant form which is maintained in the respective Schools. After this, any changes to the details in the certificate requested after graduation will attract a fee of KShs. 3,000.

(iii) Rehearsal

Graduands wishing to participate in the ceremony **MUST** attend in person the rehearsals at the **Graduation Square on Thursday, 28th November 2024 at 10.00 a.m.** Graduands attending the rehearsal must be seated by the stated hour and be in complete graduation attire. Vital information will be communicated during the rehearsal. Please note that graduation attire will not be issued on the rehearsal day.

(iv) Graduation Fees

A mandatory non-refundable fee as stated below must be paid **NOT** later than **Friday, 8th November 2024**. Graduation fees are paid using eCitizen payment gateway on the JKUAT E-Services portal (<https://eservices.jkuat.ac.ke>). Login to E-services, and use the Pay Fees menu. On the pay fees screen, service field, select graduation fees and proceed with payment of graduation fees on eCitizen.

In addition, Graduands must have cleared any fees arrears and all other dues owed to the University by the said date, failure to which will lead to disqualification from the ceremony.

The following are mandatory graduation charges for the various categories of graduands, which must be paid not later than **Friday, 8th November 2024**.

S/No	Award	Graduation Fees	Academic Dress	Alumni	Total Payable
1	Ph.D.	KShs. 5,500	KShs. 1000	KShs. 1,100	KShs. 7,600
2	Masters	KShs. 5,000	KShs. 700	KShs. 1,100	KShs. 6,800
3	Post-Graduate Diplomas	KShs. 4,500	KShs. 600	KShs. 1,100	KShs. 6,200
4	Undergraduate Degree/Diploma	KShs. 3,500	KShs. 600	KShs. 1,100	KShs. 5,200
5.	certificate	KShs. 2,000	KShs. 600	KShs. 1,100	KShs. 3,700

***Please note that none of the fees paid above will be refundable.**

(v) Clearance

Graduands will be required to do the online clearance on the JKUAT E-Services portal (<https://eservices.jkuat.ac.ke>). After online clearance by relevant departments, you are also expected to apply for graduation online, to enable processing of the graduation list and issuance of gowns. To apply, use the Apply for Graduation menu on the JKUAT E-services portal (<https://eservices.jkuat.ac.ke>).

(vi) Academic Dress

During the ceremony, only graduands in full academic attire will be allowed entry into the Graduation Square. Graduands who wish to hire gowns are required to apply and pay as stated above. The forms can be downloaded from the University website, www.jkuat.ac.ke. Gowns will be issued from **Thursday, 14th November, 2024 up to Friday, 22nd November, 2024** during working hours. Graduation attire must be returned by **Friday, 16th December 2024** latest; after which a penalty of KShs. 500 (Kenya shillings five hundred only) will be charged per day.

(vii) Electronic Cards

Electronic cards will be sent to the graduands' email addresses. Every graduand will be required to print one (1) invitation e-card and be accompanied by his/her two (2) guests. In addition, graduands will be issued with a car pass when picking their gowns at the respective school.

(viii) Punctuality

On the graduation day, graduands and their guests will be expected to have taken their seats by **7.30 a.m.** Those arriving late will not be allowed into the Graduation Square.

DR. AGGREY WANYAMA, Ph.D.
REGISTRAR (ACADEMIC AFFAIRS)



JKUAT is ISO 9001:2015 and ISO 14001:2015 Certified
Setting Trends in Higher Education, Research, Innovation and Entrepreneurship

