



NATIONAL YOUTH SERVICE

INVITATION TO TENDER

The **NATIONAL YOUTH SERVICE** invites sealed bids from eligible candidates for supply and delivery of various GOODS and SERVICES for a period of two years (**framework contracts**) on and as when required basis for the financial years 2025-2027.

HEADQUARTER BASED FRAMEWORK TENDERS			
Tender Number	Description	ELIGIBILITY	BID BOND (KSH)
NYS/PROC/003/2025-2027	Supply and delivery of dry food stuffs	OPEN	1M
NYS/PROC/004/2025-2027	Supply and delivery of fresh fruits and vegetables	AGPO	N/A
NYS/PROC/005/2025-2027	Supply and delivery of dry ration	OPEN	1M
NYS/PROC/006/2025-2027	Supply and delivery of wood fuel	OPEN	1M
NYS/PROC/007/2025-2027	Supply and delivery of cleaning materials	AGPO	N/A
NYS/PROC/008/2025-2027	Supply and delivery of general office stationery	AGPO	N/A
NYS/PROC/009/2025-2027	Supply and delivery of toners	AGPO	N/A
NYS/PROC/010/2025-2027	Supply and delivery of motor vehicles and plant spare parts	OPEN	1M
NYS/PROC/011/2025-2027	Supply and delivery of tyres, tubes and motor vehicle batteries	OPEN	1M
NYS/PROC/012/2025-2027	Provision of sanitary bin collection and disposal services	OPEN	1M
NYS/PROC/013/2025-2027	Supply and delivery of marque tents, bush tents and Canadian tents	OPEN	1M
NYS/PROC/014/2025-2027	Provision and supply of parts, maintenance, repair and servicing of tailoring machines	AGPO	N/A
NYS/PROC/015/2025-2027	Supply and delivery of timber and paints	AGPO	N/A
NYS/PROC/016/2025-2027	Supply and delivery of natural building and hardware materials and water tanks	AGPO	N/A

Tenders must be accompanied by original bid bond for each category applied of the amount indicated from a Bank inform of a bank guarantee or approved Insurance Company valid for 120 days. **AGPO Tenders must fill in Tender securing declaration form.**

Complete set of tender documents may be purchased or obtained by interested tenderers upon payment of a non-refundable fee of **Kshs. 1,000** made through MPESA [**Paybill No. 222222, Account Number NYSHQ2- Bidder's Name**] to cash office and collected from the Supply Chain Management Office at the NYS Headquarters in Nairobi, during official working hours between **9:00am - 5:00pm from Monday to Friday.**

Tender documents may also be viewed and obtained electronically **free of charge** from the websites, www.nys.go.ke and www.tenders.go.ke. Tenders shall however not be submitted electronically but physically delivered to the address provided below.

Prices quoted should be net inclusive of all taxes, must be in Kenya Shillings and shall remain valid for a period of **(120) days** from the closing date of the tender.

Completed tender documents are to be enclosed in plain sealed envelope marked with the tender number and be deposited in the tender box at the **NYS Headquarters 1st floor** so as to be received on or before **9th October, 2024 at 11.00a.m.** addressed to:

**COMMANDANT GENERAL
NATIONAL YOUTH SERVICE
P.O. BOX 30397-00100 NAIROBI**

Tenders will be opened immediately thereafter at 11.00 a.m. in the presence of tenderers or their representatives who choose to attend at NYS Headquarters Boardroom situated on 2nd floor.

NOTE:

- AGPO refers to Access to Government Procurement Opportunities (**Youth, Women & Persons with Disabilities registered firms**).
- AGPO firms are exempted from submitting bid bonds but instead must sign a mandatory Tender Securing declaration form in the bid document.

Tenders **MUST** be deposited at the respective tender boxes. Any tender wrongly deposited shall be **REJECTED.**

FIELD UNITS FRAMEWORK TENDERS			
Tender Number	Description	ELIGIBILITY	BID BOND (KSH)
NYS/PROC/003/2025-2027	Supply and delivery of dry food stuffs	OPEN	200,000
NYS/PROC/004/2025-2027	Supply and delivery of fresh fruits and vegetables	AGPO	N/A
NYS/PROC/006/2025-2027	Supply and delivery of wood fuel	OPEN	200,000

FIELD UNITS FRAMEWORK TENDERS			
Tender Number	Description	ELIGIBILITY	BID BOND (KSH)
NYS/PROC/008/2025-2027	Supply and delivery of general office stationery	AGPO	N/A
NYS/PROC/009/2025-2027	Supply and delivery of toners	AGPO	N/A
NYS/PROC/012/2025-2027	Provision of sanitary bin collection and disposal services	OPEN	200,000
NYS/PROC/015/2025-2027	Supply and delivery of timber and paints	AGPO	N/A
NYS/PROC/016/2025-2027	Supply and delivery of natural building and hardware materials and water tanks	AGPO	N/A
NYS/PROC/017/2025-2027	Supply and delivery hand tools	AGPO	N/A
NYS/PROC/018/2025-2027	Supply and delivery of meat on bone	OPEN	200,000
NYS/PROC/019/2025-2027	Supply and delivery of farm inputs, animal feeds and veterinary drugs	OPEN	200,000

SUBMISSION POINTS FOR FIELD UNITS TENDERS		
Region Name	Place of Submission	
EASTERN REGION Yatta field Unit, Mavoloni Field Unit and Athi River	NYS Yatta Field Unit – Kithimani, Tender Box	Interested bidders for regions will access a complete set of tender documents from the NATIONAL YOUTH SERVICE website: www.nys.go.ke or www.tenders.go.ke free of charge or Kshs.1,000 will be charged for obtaining tender document from NYS Headquarters and the relevant Units payable to the NYS Accounts Office in cash or bankers cheque. Completed tender documents are to be enclosed in plain sealed envelope marked with the tender number and be deposited in tender box at the respective NYS Field Units so as to be received on or before 9th October, 2024 at 11.00a.m. addressed to: COMMANDANT GENERAL NATIONAL YOUTH SERVICE P.O. BOX 30397-00100 NAIROBI Tenders will be opened immediately thereafter at 11:00a.m. in the presence of tenderers or their representatives who choose to attend. DIRECTOR SUPPLY CHAIN MANAGEMENT SERVICES FOR: COMMANDANT GENERAL NATIONAL YOUTH SERVICE
NORTH EASTERN REGION (a) Tana Basin, Bura Hola (b) Garissa Mbalambala	NYS Tana Basin Field Unit – Bura Tana Tender Box NYS Garissa Mbalambala Field Unit Tender Box	
NYANZA REGION (a) Lambwe (b) Kisumu	NYS Lambwe Development Unit – Lambwe Tender Box NYS Kisumu Field Unit – Kisumu Tender Box	
COAST REGION (a) Mombasa (b) Mwatate (c) Hindi and Witu	NYS Technical College Tender Box NYS Mwatate Field Unit Tender Box NYS Witu Field Unit Tender Box	
RIFT VALLEY REGION (a) NYS College – Gilgil (b) Naivasha (c) Tumaini (d) Kirimun	NYS College – Gilgil Tender Box NYSTTI Naivasha Tender Box NYS Tumaini Field Unit Tender Box NYS Kirimun Field Unit Tender Box	
WESTERN REGION (a) Turbo (b) Kerio Valley	NYS Turbo Field Unit Tender Box NYS Kerio Valley Field Unit Tender Box	

INVITATION TO LISTING OF SUPPLIERS

The National Youth Service equally invites eligible citizen suppliers, contractors and Service providers to submit relevant documents for continuous listing under relevant categories beginning financial year 2024-2025/2025-2026 submission of documents by registering through www.supplier.nys.go.ke.

DOCUMENTS FOR LISTING OF SUPPLIERS:

Please attach the following requisite documents;

- Registration Certificate
- Valid Tax Compliance Certificate
- Valid AGPO Certificate
- Valid Single Business Permit
- KRA Pin
- Identity Card (ID)
- Other supporting certificate (where applicable)

DIRECTOR SUPPLY CHAIN MANAGEMENT SERVICES

**FOR: COMMANDANT GENERAL
NATIONAL YOUTH SERVICE**