



# MINISTRY OF EDUCATION

## STATE DEPARTMENT FOR BASIC EDUCATION

### REQUEST FOR EXPRESSION OF INTEREST

### SECONDARY EDUCATION QUALITY IMPROVEMENT PROJECT (SEQIP)

<b>PROJECT NO.</b>	P160083
<b>ASSIGNMENT TITLE:</b>	CONSULTANCY FOR CARRYING OUT AN END TERM PROJECT EVALUATION FOR THE KENYA SECONDARY EDUCATION QUALITY IMPROVEMENT PROJECT (SEQIP)
<b>REFERENCE NO.:</b>	MOE/SEQIP/CQS/01/2024-2025
<b>PROCUREMENT METHOD:</b>	CONSULTANT'S QUALIFICATIONS (CQS)

The Government of Kenya has received financing from the World Bank towards the cost of the Secondary Education Quality Improvement Project and intends to apply part of the proceeds for consulting services. The Project has four components; (i) Improving Quality of Teaching in Targeted Areas, (ii) Improving Retention in upper Primary School and Transition to Secondary School in target areas, (iii) System Reform Support and (iv) Project Management, Coordination and Monitoring and Evaluation

- The purpose of this evaluation is to assess the relevance, efficiency, effectiveness, cost-effectiveness, processes, achievements and sustainability of the SEQIP. In addition, the evaluator is required to identify lessons learned, best practices, and to provide recommendations for improving performance and management of education programs. The task requires a Consulting firm or a joint venture or Consortium of firms to undertake the assignment as per the scope of work atleast for 75 days. Details of the assignment are available in the Terms of Reference (ToR) uploaded in the Ministry website; [www.education.go.ke](http://www.education.go.ke).
- The Ministry of Education now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Key Experts will not be evaluated at the shortlisting stage.

#### **The shortlisting criteria will be:**

- The interested consultant shall be a tax registered national consultancy firm or officially registered not-for-profit organization (e.g. research institute, academic institution) incorporated for at least five (5) years, offering similar services and have completed at least five (5) similar project Evaluations in comparable organizations
  - Must have at least five years of continuous professional experience in the preparation of reviews and evaluations processes;
  - The Consultant should provide details (documentary evidence e.g. contract award or reference letter from the clients, stating scope of services and deliverables) of all such projects for the last 5 years or more during which they were completed.
  - Must have at least three years of professional experience in appreciative or asset-based approaches for design, monitoring and evaluation of projects;
  - Must have at least three years of professional experience in the planning, design, management, monitoring and review of development projects;
  - Evidence of availability of appropriate mixed skills to carry out the verification exercise which includes; Project Monitoring and Evaluation, data analysis Education, Supply Chain Management, financial management and environmental and social safeguards etc
- The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" Procurement Regulations 2016 revised September 2023, 5th edition, setting forth the World Bank's policy on conflict of interest.
  - The Consulting firm will be selected in accordance with the **Consultant Qualifications-Based Selection method (CQS)** in accordance to the Procurement Regulations.

Interested Firms should submit their Expressions of interest which must be delivered in a written form accompanied with company profiles and copies of relevant documents and testimonials/recommendations in plain sealed envelope clearly marked with the contract reference number **Reference No. MOE/SEQIP/CQS/01/2024-2025** and addressed (**in person, or by mail, or by fax, or by e-mail**) to;

**The Principal Secretary,**  
**Ministry of Education, State Department for Basic Education,**  
**Attn: Head, Supply Chain Management Services**  
**Postal Address: P.O. Box 30040-00100, Nairobi, Kenya**  
**Zip code: +254 Tel: (0)20 318581 Ext.30413 Fax: 254-020-318581**  
**Email: [scmsequip@education.go.ke](mailto:scmsequip@education.go.ke)**

and be deposited in the tender box located at the reception area of Jogoo House 'B' Harambee Avenue, on or before **10<sup>th</sup> September, 2024 at 11.00 a.m.** Kenyan Local Time.

Further information can be obtained at the address below during office hours between 0900 to 1700 hours.

**HEAD SUPPLY CHAIN MANAGEMENT SERVICES**  
**FOR: PRINCIPAL SECRETARY**